

01. – 06. May 2018, Bangkok, Thailand, BITEC Expo Centre

Dear Sir or Madam,

The architect 2018 starts in May and you as an exhibitor are planning your trip?

At Messe-Reisen Falk we are a special travel organizer for the international German trade fair participations. Your benefits from this are:



attractive flight offers at special conditions



selected trade fair hotels from our portfolio



comprehensive support and handling for all required visa



organisation of local services like transfer, tour guidance, procurement of foreign currencies or leasing of meeting rooms



me as your personal contact, directly in the department of the specific trade fair project

### My advice:

In order to ensure that your journey is not only successful, but also highly enjoyable, make sure to book one of our selected trade fair hotels - e.g. the 4-star Novotel Bangkok Bangna, single room incl. breakfast from € 105,-- !

You can call me at the following number: [0049-2102-7451-23](tel:0049-2102-7451-23) or send me an E-Mail to: [r.rothe@messe-reisen.de](mailto:r.rothe@messe-reisen.de).

Best greetings from Ratingen, we look forward to your call!

Regina Rothe

Project Manager Trade Fairs / Business Travel

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**I have selected these exhibition hotels for you:**

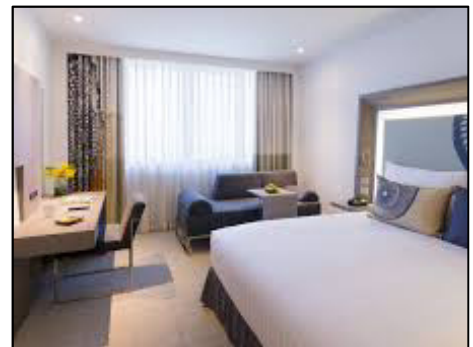
## **Novotel Bangkok Bangna \*\*\*\***

Distance to the fairground: est. 6 km

This classic 4-star Novotel hotel is an ideal hotel choice for your stay at the BITEC Expo Centre. The Fairground lies in Bangkok's south-eastern district Bang Na, with limited hotel availabilities of western standard in closer proximity. A ride to the fairground from the hotel via the Bang Na Expressway with a taxi should take ~15 minutes.

Its rooms are comfortable and spacious with an extensive mini-bar. An upgrade to the recently renovated executive class (pictured on the right) however is advisable. For all culinary matters there are three restaurants, two bars and a deli shop. The hotel also features an outdoor swimming pool, a business center, a small spa, and a fitness center. Free Wi-Fi.

Single room incl. breakfast **from € 105,00**

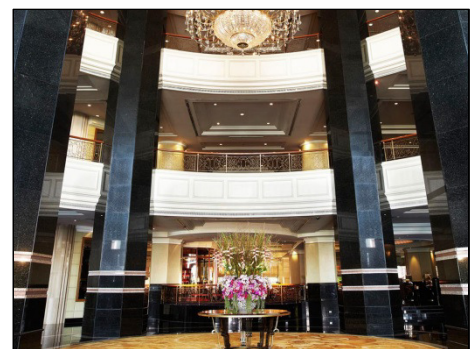


## **Swissotel Le Concorde Bangkok \*\*\*\*\***

Distance to the fairground: est. 19 km

The 5-star hotel is located in the business- and recreational district of Bangkok. The 407 rooms are traditional and elegant, just as the magnificent lobby of the hotel. Relax at the big pool or enjoy various treatments at Le Concorde Spa. Equipped with: shopping arcade, fitness centre, 4 restaurants and a bar. Free Wi-Fi.

Single room incl. breakfast **from € 116,00**



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## Royal Orchid Sheraton Hotel \*\*\*\*\*

Distance to the fairground: est. 15 km

The Royal Orchid Sheraton Hotel & Towers lays next to Charo Phraya River, in the heart of Bangkok. There are 726 light, modern and well polished rooms. The hotel offers a fitness center, a spa, two pools, a shopping arcade and a shuttle service to cross the nearby river. Free Wi-Fi included.



Single room incl. Breakfast

**from € 138,00**

Are you looking for something different or your favorite hotel is not on this list?  
If you'd like alternatives or have similar complaints, call me at 0049-2102/745123  
or send me an E-Mail to [r.rothe@messe-reisen.de](mailto:r.rothe@messe-reisen.de)  
We book all available hotels in Bangkok at our daily updated rates.



## Flights to Bangkok

As of April 2018

For your flight to Thailand I found the following fares for you:

Flights with	Economy Class	Premium-Eco	Business Class
Lufthansa <small>direct</small>	From 223 €	From 663 €	From 1.555 €
Emirates <small>via Dubai</small>	From 162 €	-	From 1.693 €
Thai Airways <small>direct</small>	From 368 €	-	From 2.053 €
KLM <small>via Amsterdam</small>	From 227 €	-	From 2.044 €

All prices are subject to availability excl. tax and fees. Rates are based on flights from / to Germany. On request, I will gladly provide you with an offer with our current best prices. This way you always get the best offer.



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## Visa

German citizens don't need a visa to enter Thailand for touristic travel. For all other reasons we can organize a 60-day visa on request.



## Transfer

In connection with your flight reservations, I will book you an individual transfer from and to the airport. Please note that our listed price is for a business class car, if not specified otherwise.

Airport – Hotel

from € 45,00 per person, per way

More information about Thailand regarding safety or health can be found [here](#).

In order to simplify your inquiry, please fill in the enclosed form. You will then receive your specific offer from me as soon as possible.

We are looking forward to hearing from you and send best greetings from Ratingen!

Regina Rothe | Project Manager

Telefon: +49 (0) 2102 | 7451 - 23

Email: r.rothe@messe-reisen.de

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## Booking, payment and cancellation conditions

Please submit your written booking request via the attached registration form or contact the project manager in charged directly via e-mail. At the moment of booking full or partial payments will be due that depend on the booking conditions of our suppliers or vendors. Short term bookings, visa or insurance services as well as single flight bookings might require immediate and complete payments. Flight or train tickets usually require to be covered immediately in full extent as well. Accommodation services require a 25% prepayment of the total revenue to be expected.

The specific terms like deposits and payment policies regarding your individual booking will be stated in your booking confirmation.

You will receive your travel documents after your complete payment. Prior to your departure we require the full extent of the booking to be paid. The credit cards Air Plus, Mastercard and Visa are accepted as means of payment. For payment with credit cards we have to charge a disagio fee of 1,5 % + VAT.

All information provided is correct as of April 2018. In case of possible changes on the side of the service providers, we reserve the right to make changes to the price and services provided at any time prior to travel, even at short notice. Our prices, dependent on the hotel, are based on Euros, US Dollars and Roubles. We reserve the right to make price changes in the event of exchange rate fluctuations.

The dispatch of documents is carried out exclusively at the risk of the customer. If, in the event of short term bookings, confirmations and issuing of visas, dispatch via courier proves necessary, the costs and the risks of timely delivery are carried by the customer. We are not liable for any errors or omissions on the part of the courier or postal service.

You can cancel or change your booking at any time. Rebookings are carried out where possible and are subject to a charge of € 100,- up to 30 days before the start of travel. Furthermore, the corresponding conditions and fees of the scheduled airlines also apply in the event of cancellation or rebooking. With a range of special tariffs, the ticket is issued and charged at the time of booking in order to guarantee the reservation and the corresponding price.

**The cancellation of flight bookings are subject to the respective cancellation fee plus the respective service fee and VAT.**

### In the event of the cancellation of hotel bookings we charge:

- until 30 days before Departure € 150,- per person
- until 16 days before departure 75 % of the booking
- from 15 days before departure 100 % of the booking
- In the event of a failure to travel without prior cancellation, i.e. an earlier return, a reimbursement is generally only possible following consultation with the service providers.

### Special booking-and cancellation conditions in some of the hotels (more information together with our booking confirmation!)

#### Travel contract condition

We operate exclusively according to our travel conditions, compiled on the basis of the recommendations of the German Association of Travel Agents, which can be sent on request.

Your booking order is binding for us and is forwarded immediately. Please note that even in the event of a cancellation before a booking confirmation has been issued our cancellation fees apply in full.

We recommend the completion of a **travel cancellation expenses insurance**. We are also happy to provide you with information on further insurance such as luggage, travel accident and travel health insurance. If rooms are not available as booked and confirmed due to measures or decisions taken by government bodies, we will undertake to provide our customers with the best possible alternative accommodation.

Our booking, payment and cancellation conditions remain valid even if the event is cancelled on political or economic grounds, due to natural or other catastrophes or other reasons, or participation is not recommended.

#### Liability

We operate on behalf of the travel participant in respect of all services solely as a broker for the individual service providers, hotels, carriers and airline companies, against whom all performance and compensation claims are to be asserted. In particular, we are not liable for damages incurred by persons and their property resulting from accidents, delays, losses and other irregularities. Participation in day trips is at one's own risk. We are not liable for adverse effects on the trip as a result of force majeure (e.g. war, disturbances, strike, epidemics) flight cancellations or rerouting. Eventual additional costs are carried by the travel participant. Eventual complaints are to be reported to the service provider immediately, together with the company MESSE-REISEN FALK GmbH.

#### Certificate of Insurance for travel costs

In accordance with Section 651k of the German Civil Code (BGB), the tour operator is obliged to issue travellers with a Certificate of Insurance in order to safeguard customer finances. With package holidays, our customers receive a Certificate of Insurance together with the invoice.

Messe-Reisen Falk GmbH  
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40878 Ratingen

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Place of jurisdiction Duesseldorf