



Novokuznetsk, 5th – 8th June 2018, Kuzbasskaya Yarmarka Exhibition Center

Dear Sir or Madam,

the Ugol Rossii & Mining starts in June 2018 and you as an exhibitor are planning your visit to the trade fair?

We, Messe-Reisen Falk, are the official travel organisator for the german participation of the Ugol Rossii & Mining. Your benefits from this are:



attractive flight offers at special conditions



selected trade fair hotels with special limited room allotments



comprehensive support and handling for all required visa



organization of local services like transfer, tour guidance, procurement of foreign currencies or leasing of meeting rooms



me as your personal contact, directly in the department of the specific trade fair project

You can call me at the following number: [0049-2102-7451-12](tel:0049-2102-7451-12) or send me an E-Mail to: a.clemens@messe-reisen.de.

Best greetings from Ratingen, we look forward to your call!

Andrea Clemens

Project Manager Trade Fairs / Business Travel

Important notice:

Due to the continuing small hotel capacities in Novokuznetsk and the simultaneously growing demand for hotel rooms during the trade fair 'UGOL & MINING', the hotel Park Inn by Radisson has adjusted its price policy and raised the room rates significantly for the period from the 4th of June until the 9th of June, 2018. This goes as far as limiting our current (allotment based) offer until December 2017.

As an alternative to this modern hotel, we can recommend a stay at the 3-star hotel Novokuznetskaya, which is much more favorably priced but of a lower quality in comparison to the other hotel.

Therefore we strongly suggest booking early to avoid any kind of issue.



We have selected these exhibition hotels for you:



Hotel Park Inn by Radisson ****

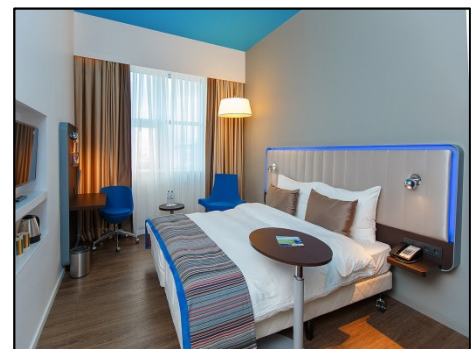
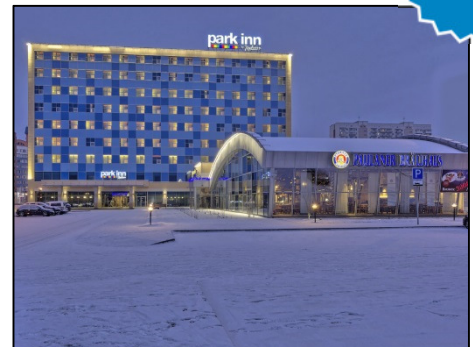
Built in 2015 the Park Inn is the most modern hotel in Novokuznetsk. Hence why it is our recommendation for your stay in town.

Food-wise there is a well equipped in-house breakfast area and a surprisingly authentic “Paulaner” Bavarian brewhouse. A bar/lounge area is featured as well.

The hotel facilities include a gym, several conference rooms and a 24-hour multilingual front desk. The rooms are modern and bright, and feature everything expected from a western 4 star hotel like a flat screen or a spacious shower. Free Wi-Fi.

Single room incl. breakfast, tax & registration **€ 360,00**

Minimum stay: 04th – 09th June 2018, limited offer!



Hotel Novokuznetskaya ***

The hotel Novokuznetskaya is a typical Russian business hotel. Its rooms vary in terms of size, furnishings and equipment. Free Wi-Fi.

Single room standard	€ 150,00
Single room standard +	€ 188,00
Twin room standard	€ 172,00
Twin room standard (sole use)	€ 160,00

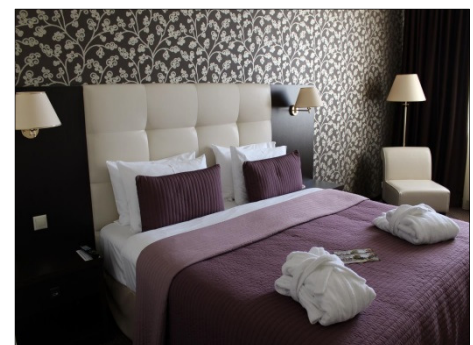
4 night minimum stay. All rates incl. breakfast, tax & registration.



Hotel Bardin ****

Small but modern wellness & conference hotel in Novokuznetsk, with a total of 40 rooms in different categories. The hotel facilities include a spa, restaurant and conference room. Free Wi-Fi.

Price on request, limited availabilities.





Are you looking for something different or your favorite hotel is not on this list?
If you'd like alternatives or have similar complaints, call me at 0049-2102/745112
or send me an E-Mail to a.clemens@messe-reisen.de
We book all available hotels in Novokuznetsk at our daily updated rates.

Our representation in Moscow:

Our German-speaking staff will help you in all travel questions competently. Our service therefore does not end with the delivery of the travel documents, but is continued in Russia.



Flights

As of October 2017

Flights from Germany to Moscow

For your flight to Novokuznetsk you will first need a connecting flight to Moscow. The following rates are examples from various German airports.

Flights with	Economy Class	Business Class
Lufthansa	From € 135,00	From € 307,00
Sibir (S7)	From € 159,00	From € 953,00
Aeroflot	From € 171,00	From € 829,00

Flights from Moscow to Novokuznetsk

There exist 2 daily connections between Moscow and Novokuznetsk, either with Aeroflot or Sibir (S7). Due to these small capacities around the Ugol & Rossii we – again – recommend early bookings as the following prices are likely to increase.

Flights with	Economy Class	Business Class
Sibir (S7)	From € 421,00	From € 2062,00
Aeroflot	From € 339,00	From € 1562,00

Because of the steadily changing flight taxes, all prices mentioned here are subject to all taxes and fees. On request, I will gladly provide you with an offer with our current best prices. This way you always get the best offer.



Visa

Germans need a visa to enter Russia. The visa is issued by the Russian consulates against an invitation. I can organize all of this for you!

I will send you the required application forms with your travel confirmation. For your visa application, please schedule a 4 weeks external processing time from the receipt of your documents.



Invitation for a tourist visa	€ 25,00
Invitation for a business visa	from € 90,00
Applicable fees per passport:	
Depending on the processing time in the consulate	from € 37,50 excl. VAT
Consulate fee	from € 45,00
External handling fee	from € 27,00 incl. VAT
Courier	€ 23,80 excl. VAT
Application assistance	€ 12,90 excl. VAT



Transfer

In connection with your flight reservations, I will book you an individual transfer from the airport to the hotel or from the hotel to the exhibition grounds and back.

Airport – Hotel – Airport	from € 50,00 per way
Trade fair shuttle <i>(At least 10 participants necessary)</i>	from € 15,00 per way

More information about Russia regarding safety or health can be found [here](#).

In order to simplify your inquiry, please fill in the enclosed form. You will then receive your specific offer from me as soon as possible.

We are looking forward to hearing from you and send best greetings from Ratingen!

Andrea Clemens | Project Manager

Telephone: +49 (0) 2102 | 7451 - 12

Email: a.clemens@messe-reisen.de



Booking, payment and cancellation conditions

Please submit your written booking request via the attached registration form or contact the project manager in charged directly via e-mail.

At the moment of booking full or partial payments will be due that depend on the booking conditions of our suppliers or vendors. Short term bookings, visa or insurance services as well as single flight bookings might require immediate and complete payments. Flight or train tickets usually require to be covered immediately in full extent as well. Accommodation services require a 25% prepayment of the total revenue to be expected.

The specific terms like deposits and payment policies regarding your individual booking will be stated in your booking confirmation.

You will receive your travel documents after your complete payment. Prior to your departure we require the full extent of the booking to be paid. The credit cards Air Plus, Mastercard and Visa are accepted as means of payment. For payment with credit cards we have to charge a disagio fee of 1,5 % + VAT.

All information provided is correct as of October 2017. In case of possible changes on the side of the service providers, we reserve the right to make changes to the price and services provided at any time prior to travel, even at short notice. Our prices, dependent on the hotel, are based on Euros, US Dollars and Roubles. We reserve the right to make price changes in the event of exchange rate fluctuations.

The dispatch of documents is carried out exclusively at the risk of the customer. If, in the event of short term bookings, confirmations and issuing of visas, dispatch via courier proves necessary, the costs and the risks of timely delivery are carried by the customer. We are not liable for any errors or omissions on the part of the courier or postal service.

You can cancel or change your booking at any time. Rebookings are carried out where possible and are subject to a charge of € 50,- up to 30 days before the start of travel. Furthermore, the corresponding conditions and fees of the scheduled airlines also apply in the event of cancellation or rebooking. With a range of special tariffs, the ticket is issued and charged at the time of booking in order to guarantee the reservation and the corresponding price.

The cancellation of flight bookings are subject to the respective cancellation fee plus the respective service fee and VAT.

In the event of the cancellation of hotel bookings we charge:

Park Inn by Radisson	Immediately € 100	From 06.11.2017 € 150	From 12.12.2017 100%
Hotel Novokuznetskaya	Immediately € 100	From 06.11.2017 € 150	From 12.12.2017 100%
Bardin Hotel	Immediately € 100	From 06.11.2017 € 150	From 12.12.2017 100%

• In the event of a failure to travel without prior cancellation, i.e. an earlier return, a reimbursement is generally only possible following consultation with the service providers.

Travel contract condition

We operate exclusively according to our travel conditions, compiled on the basis of the recommendations of the German Association of Travel Agents, which can be sent on request.

Your booking order is binding for us and is forwarded immediately. Please note that even in the event of a cancellation before a booking confirmation has been issued our cancellation fees apply in full.

We recommend the completion of a **travel cancellation expenses insurance**. We are also happy to provide you with information on further insurance such as luggage, travel accident and travel health insurance. If rooms are not available as booked and confirmed due to measures or decisions taken by government bodies, we will undertake to provide our customers with the best possible alternative accommodation.

Our booking, payment and cancellation conditions remain valid even if the event is cancelled on political or economic grounds, due to natural or other catastrophes or other reasons, or participation is not recommended.

Liability

We operate on behalf of the travel participant in respect of all services solely as a broker for the individual service providers, hotels, carriers and airline companies, against whom all performance and compensation claims are to be asserted. In particular, we are not liable for damages incurred by persons and their property resulting from accidents, delays, losses and other irregularities. Participation in day trips is at one's own risk. We are not liable for adverse effects on the trip as a result of force majeure (e.g. war, disturbances, strike, epidemics) flight cancellations or rerouting. Eventual additional costs are carried by the travel participant. Eventual complaints are to be reported to the service provider immediately, together with the company MESSE-REISEN FALK GmbH.

Certificate of Insurance for travel costs

In accordance with Section 651k of the German Civil Code (BGB), the tour operator is obliged to issue travellers with a Certificate of Insurance in order to safeguard customer finances. With package holidays, our customers receive a Certificate of Insurance together with the invoice.

Messe-Reisen Falk GmbH
Kaiserswerther Str. 87
40878 Ratingen

Tel.: 02102 - 7451 0
Fax: 02102 - 41762
www.messe-reisen.de

Place of jurisdiction Duesseldorf

Bitte füllen Sie dieses Formular aus

Ihre Buchung ist verbindlich. Bitte beachten Sie die Allgemeinen Geschäftsbedingungen.

Einzelzimmer Doppelzimmer	<input type="checkbox"/> <input type="checkbox"/>	Nicht raucher Raucher	<input type="checkbox"/> <input type="checkbox"/>	Extras:	
Ankunftsdatum	Nationalität		Abfahrtsdatum	Vorname	
	Nationalität			Nachname	
Fluggesellschaft	Business		<input type="checkbox"/>	Economy	<input type="checkbox"/>
Abflughafen:	Ausflug:		Rückflug:		
Regelmäßiger Reisender Nr.:					
Sitzplatz	Fenster	<input type="checkbox"/>	Gangway	<input type="checkbox"/>	
Visum erforderlich	Ja	<input type="checkbox"/>	Nein	<input type="checkbox"/>	
Reiseversicherung	Reiseabbruch	<input type="checkbox"/>	Health	<input type="checkbox"/>	
Flughafen Transfer	Ja	<input type="checkbox"/>	Nein	<input type="checkbox"/>	

Bitte füllen Sie dieses Formular aus

Unternehmensname:	Antragsteller:
Straße:	Postleitzahl/Stadt:
Telefon:	Fax:
E-Mail:	Handy-Nr. des Reisenden:
USt-IdNr.	

Herewith I / we declare us in full scope of liability, willing to cover the accounting transaction of the preceding travel registration and confirm that I / we will incur the charge as stated. I was / We were shown that only I / we are contractual partners of the Messe-Reisen Falk GmbH. Billing via credit card will be charged with a F,5% + VAT fee!

I / We acknowledge the terms of payment aswell as the booking- and resignation conditions:

Document delivery

via Email

via Post

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 40878 Ratingen
 www.messe-reisen.de

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 Fax: +49 2102-41762
 e-mail: **reservierung@messe-reisen.de**